

Job description

Policy lead: DB pensions and investment

Purpose

To lead the development, promotion and implementation of the NAPF's policy and advocacy work on defined benefit (DB) pensions and investment. To work collaboratively with members to create a viable and flourishing environment for all workplace pensions. To represent NAPF members' views effectively to policymakers, regulators, members and the media.

Key responsibilities

1. **Policy strategy:** To proactively lead and shape NAPF work on DB pensions and investment. To develop, articulate and implement the NAPF's strategic vision for DB pensions and risk sharing by originating and undertaking original pieces of thought leadership which ensures the NAPF is seen as a source of good, innovative, forward-looking ideas and information on pensions policy and investment issues.
2. **Policy development:** To shape the direction of government and regulatory policy for the benefit of NAPF members by engaging with government and regulators prior to, during and post consultations to ensure government policy reflects the views of workplace pensions. Deliver effective, evidence-based, responses to external consultation exercises which influence the outcome of pensions policy so as to deliver a viable, cost-effective and sustainable framework for workplace DB pensions. To promote NAPF policy positions to members, stakeholders and the media and to build effective coalitions where appropriate.
3. **Councils:** To work closely with, and provide a high quality service to, the NAPF's policy-making Councils and NAPF working groups to ensure good member engagement and buy-in to the development and implementation of NAPF policy positions.
4. **NAPF Membership:** To develop strong and effective working relationships with NAPF members, ensuring there is a high level of engagement and participation in NAPF policymaking, that member expertise is effectively leveraged, and that members are well sighted on NAPF policy positions.
5. **Events:** To support the development of programme content for NAPF conferences and seminars, and to work effectively and co-operatively with the NAPF's Events Team.
6. **Communications:** To communicate the NAPF's policy positions by speaking at conferences, writing articles for the press and responding to the broadcast and print media.

7. To contribute to other pensions policy work, working flexibly as part of a team, as required.
8. To undertake any other duties as required from time to time by the Chief Executive and Director of Policy.

Accountability

This post reports to the Head of Policy and Advocacy.

Key skills and personal attributes

- Proven experience as a public policy professional in a complex organisation, with a pensions, investment or financial services background. Experience of DB pensions or investment issues would be an advantage.
- Proven influencing skills.
- Articulate and confident, with good presentation and communication skills.
- Excellent writing skills and a creative flair.
- Ability to communicate complex issues clearly to a variety of audiences.
- Good time and project management skills, with the ability to juggle priorities.
- Ability to think on feet and thrive under pressure.
- Some experience in dealing with the media and public speaking preferable.
- Experience of working in a political environment and/or membership organisation preferable.
- Education to good degree level or equivalent.

Benefits

- Generous pension scheme with life cover.
- Performance related bonus of up to 10% of salary.
- Season ticket loan.
- 27 days holiday a year (excluding bank holidays).
- Gym membership.

Some evening and weekend work may be required.